

SHELBURNE GRANGE FAIR

PREMIUM LIST AND EXHIBITOR GUIDE

The Shelburne Grange Fair is an exhibition of the fruits of our communities' labors of which we can be very proud. We encourage everyone, young and old, beginner and professional, to participate in this annual event. It is NOT necessary to be a member of the Grange or a resident of Shelburne in order to exhibit or attend. We always welcome any inquiries about Grange membership. Ask any Fair Committee member for more information.

REGISTRATION SCHEDULE

1. Entry forms are included with this premium list packet and may be copied if needed. Additional copies will be available at **www.shelburnegrange.org**, Blackmer Insurance, the Shelburne Free Public Library, Arms Library, and the Village Information Center in Shelburne Falls. They will also be available at the exhibit hall on August 23 & 24 2018.
2. **REGISTRATION OF ALL ENTRIES IS REQUIRED PRIOR TO 12:00 NOON ON FRIDAY, AUGUST 24.** No entries will be accepted after 12:00 NOON which have not been registered, via mail, fax, or in person at the exhibit hall before that time.
3. We strongly suggest that entries be pre-registered by **mailing the form or scan and email to foxtowne@gmail.com no later than August 17**. If exhibit lists are received by August 18th exhibitors will have preprinted labels. After this date, exhibitors will need to write all information on their tags.
**mail: Shelburne Grange Fair
c/o Diantha Wholey
435 Bardwell Ferry Rd.
Shelburne Falls, MA 01370**
4. Registration may be made in person at the exhibit hall on:
Thursday, August 23 — 6:00 PM until 9:00 PM
Friday, August 24 — 10:00 AM until 12:00 NOON
5. Absolutely no exhibits will be accepted into the exhibit hall after 5:45 PM on Friday. **EXHIBITS MUST BE IN PLACE AND PROPERLY IDENTIFIED BY 6:00 PM ON FRIDAY, AUGUST 24, 2018.**

EXHIBITOR INFORMATION

1. Everyone is welcome to exhibit.
2. Exhibitor classes are as follows:
 - A. **CHILD** exhibitors are young people eight (8) years of age or younger, as of the day of the Fair. **CHILD** class exhibits are entered in Department 111 **ONLY**. Please designate age on each entry tag.
 - B. **YOUTH** exhibitors are young people sixteen (16) years of age or younger, as of the day of the Fair. **YOUTH** classes are the same as adults. **YOUTH** exhibits are entered in departments beginning with a “1—”. For example, a 10-year-old young man would enter baked goods in Department 119. Please designate age on each entry tag.
 - C. **ADULT** exhibitors may be of any age. **ADULT** exhibits are entered in departments beginning with a “2—”. For example, a 50-year-old woman would enter her baked goods in Department 219.
 - D. **ONCE AN EXHIBITOR’S AGE CLASSIFICATION HAS BEEN CHOSEN, ALL OF HIS/HER ENTRIES MUST BE IN THAT CLASSIFICATION.** For example, an 8-year-old may choose to enter carrots in the Child, Youth, or Adult classes. However, if the child enters the carrots in the Adult class, **ALL OTHER** exhibits entered by that child must also be entered in the Adult class.
3. **Exhibitors are strongly encouraged to pre-register** via mail or fax by August 15, 2018 (see details on page 3). To enter exhibits and/or make any deletions from your entry form, exhibitors must report to the registration table in the Exhibit Hall. If exhibit lists are received by August 17th, exhibitors will have preprinted labels. After this date, exhibitors will need to write all information on their tags. Exhibitors are strongly encouraged to bring address labels to put on their tags instead of hand-writing them.
4. Exhibitors are responsible for assuring that information on the exhibit card obtained at check-in is correct and that the card is attached to the appropriate exhibit. Child and Youth exhibitors must make sure age is written on the card.

5. NO EXHIBITS MAY BE REMOVED FROM THE EXHIBIT TABLES BEFORE **4:00 PM** ON SATURDAY, AUGUST 25, 2018. If exhibits are removed before that time, prizes and premiums shall be forfeited.
6. Exhibits which have not been picked up by **4:30 PM**, Saturday, August 25, 2018, will be offered for sale at the auction, to help defray Fair expenses.
7. Special awards may be given, based on the advice of the Judges, to exhibits deserving of special recognition. The special Massachusetts Department of Agricultural Resources, Massachusetts State Grange and Shelburne Grange "Judges Special Award" ribbons will be designated with special rosette ribbons; no additional prize money is given for these awards.

Add/Delete of Exhibits at Registration

Exhibitors must **register** their exhibits either ahead of time or in person up until noon on Friday, August 24.

Exhibits may be **added** to an exhibitors list up until noon on Friday, August 24. This is to facilitate the data entry and preparation for judging.

Exhibits may be **deleted** up until 6 pm on Friday August 24. If you are deleting an exhibit, you must put one single line through the item on the registration form, then bring the form and any remaining tags you have to the registration table.

**ALL REGISTRATION FORMS AND REMAINING TICKETS
MUST BE RETURNED TO THE REGISTRATION TABLE.**

SHELburne GRANGE #68 AND ITS FAIR COMMITTEE WILL NOT BE RESPONSIBLE FOR ANY LOSS OR DAMAGE TO EXHIBITS, OR INJURY TO EXHIBITORS OR GUESTS. THE GRANGE DOES ITS BEST TO PROMOTE A SAFE, SECURE, AND ENJOYABLE ENVIRONMENT FOR ALL EXHIBITING AND ATTENDING.

JUDGING OF EXHIBITS

1. The Fair Committee and its Judges reserve the right to disqualify any exhibits which they feel are not appropriate.
2. New classes may be added and judged provided that there are three (3) or more entries of like exhibits in a class.
3. More than one similar prize (i.e., 2 first prizes), or no prize, may be awarded in any particular category, at the discretion of the judges.
4. Judging will take place Friday evening, August 24, 2018. Judging will be as follows:
 - A. **Children's Exhibits** in Department 111 will be judged on the Danish system, where each entry receives a ribbon and prize money based on a standard of excellence. Children do not compete against other exhibitors.
 - B. **Youth Exhibits** will be judged by a modified group award system: First, exhibits will be judged individually based on a standard of excellence and receive "Excellent", "Very Good", or "Good" Ribbons. Then the entries will be judged against each other for "First", "Second" and "Third" Place Ribbons and prize money. The Fair Committee feels this system is more educational for the youth exhibitors and bridges the gap between child and adult classes.
 - C. **Adult Exhibits** will receive one set of prizes per numeric class. All entries compete against each other for First, Second and Third place ribbons and prize money.
5. Premium money will be awarded on the basis of the placing **MARKED BY THE JUDGE** on the exhibit card (1st, 2nd, 3rd, 0), not based on the ribbon; ribbons may get moved or misplaced inadvertently.
6. Ribbons and premium money will be distributed as follows:
 - A. Ribbons will be placed on all exhibits as awarded and marked by the judges.

- B. Checks for all premium money will be available when exhibits are picked up on Saturday, August 25, at 4:00. Premiums not called for at that time will be forwarded to the address that the exhibitor provided on his/her entry form, within 30 days. **Exhibitors must report to the Fair Committee any discrepancies in the prizes or premiums within 15 days of receipt** for a correction to be properly made. Exhibitors need to leave their entry tag(s) in question for review by the Fair Committee. Checks not cashed within 120 days of the Fair will be voided.
- C. **One “Judges Special Award” ribbon** per department may be awarded, at the discretion of the Judges. No additional prize money is awarded for these ribbons.
- D. From the “Judges Special Award” exhibits and Special/Family exhibits, **two (2) Massachusetts State Grange rosettes and two (2) Massachusetts Department of Agricultural Resources rosettes** (if available) may be awarded. State agricultural rosettes are given for agricultural exhibits only. No additional prize money is awarded for these ribbons.

FAIR COMMITTEE

Barbara Giguere, Chairperson	Robin Howe, Children’s Games
Diantha Wholey, Secretary	Marion Taylor, Flea Market
Prudence Wholey, Treasurer	Lora Graves, Concessions
Barbara Giguere, Exhibit Hall	Gordon Taylor, Information Booth
Richard Willard, Judges	Laurie York-Risse, Auction
Penny Spearance, Volunteer Coordinator	
Roland Giguere and Lewis Goodnow, Grounds	

ENTRY FORM INSTRUCTIONS

1. Entry forms are found on a separate sheet of paper inside this Premium List and at www.shelburnegrange.org . See the Registration Schedule, page 3 for information on submitting the entry form.
2. An exhibitor shall not offer for exhibit any item which has not been produced or prepared by him/herself within the past twelve (12) months, except as noted in the exhibit listing.
3. An exhibitor shall make only one (1) entry per class/lot, **this includes the “any other” categories.**
4. The “any other” categories are only for items NOT classified elsewhere.
5. Entries for the **child** class are made in Department 111.
6. Entries for the **youth** class are made in Departments 113-124.
7. Entries for the **adult** class are made in Departments 213-224.
8. Exhibitors are responsible for assuring that all information on their entry form is correct. Incorrect entry letters or numbers may result in disqualification during judging. If exhibitors need assistance call the Fair information number (found on page 1) or ask at the registration table on Thursday, August 23 or Friday, August 24.
9. Exhibitors are responsible for assuring that special information shows on the front of the exhibitor tag, not just on entry form. For example: Children and Youth need their age to appear in the upper-right corner of the tag and all "named varieties" should be listed with the item entered. (i.e. Apples, Cortland)
10. Entry examples:
Example #1: If a 12-year-old child wishes to enter a cactus in the YOUTH class:
DEPT. 117, CLASS B, LOT 20, “CACTUS”
Example #2: If an ADULT wishes to enter a black and white, matted photograph of their sports car:
DEPT. 224, CLASS A, LOT 16, “Other ...”